



TAYMOUTH TOWNSHIP

Saginaw County Michigan

FREEDOM OF INFORMATION ACT REQUEST FEE SCHEDULE

BE IT RESOLVED, that the Taymouth Township Board does hereby adopt the following fee schedule for establishing the proper charge for a Freedom of Information Act request under Public Act 442 of 1976. To be used in conjunction with the Freedom of Information Act Request Worksheet. Current fees listed below are subject to change.

I. Duplication

A. Copies If commercial facility to be used: Actual cost incurred OR 10¢ cost per page on township owned copier

B. CD/DVD \$1.00 per disk copied

II. Mailing Envelopes 50¢ each, small size \$1.00 each, large size (plus postage)

III. Hourly Labor Wage \$13.50 per hour (Charged in 15-minute increments)

IV. Deposit if the anticipated charges for a requested record will exceed \$50, a good faith deposit of one half of the total anticipated charges shall be required.

V. Waiver of Fees If an individual submits an affidavit stating that he or she is receiving public assistance or is able to state facts showing inability to pay fees because of indigency, a copy of a public record shall be furnished without charge for the first \$20 of the fee for each request.

Adopted March 9, 2016 (#2016-03)

Gail Basner, Clerk